

SANGAMON COUNTY CENTRAL DISPATCH SYSTEM

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Jim Langfelder, Member
Mayor, City of Springfield
Andy VanMeter, Member
Chairman, Sangamon County Board

SANGAMON COUNTY CENTRAL DISPATCH SYSTEM BOARD OF DIRECTORS MEETING Tuesday, September 19, 2017 Mayor's Conference Room

Chairman Joe Powell called the meeting to order at 3:18 pm. Also in attendance were Sangamon County Chairman Andy Van Meter, City of Springfield Mayor Jim Langfelder, Executive Director Chris Mueller, Brian Mc Fadden, Terry Viar, Tom Chi, Justin Reichert, Julie Zolghadar, and Mrs. Amanda Brewer.

Chairman Van Meter made a motion to approve the May 16, 2017 minutes. Mayor Langfelder second. Motion carried. Passed by all.

Chairman Van Meter made a motion to approve the bill requisitions. Chairman Powell second. Motion carried. Passed by all.

New Business:

The FY18 SCCDS projected budget was passed out and discussed. Director Mueller advised the board that we were able to move some money from the workmans comp line item to training. Chairman Van Meter made a motion to approve the FY18 budget.

There was also discussing regarding the fund balance that we currently have. Mr. Viar advised the board that he feels we would be best using \$150k of the fund balance and apply it to the FY18 Budget. The total budget amount is \$5,566,171 and with adding the \$150k fund balance that would actually bring it to \$5,566,021. Mayor Langfelder made a motion to amend the approval of the budget and adding the \$150k fund balance to it. Chairman Van Meter second. Motion carried. Passed by all.

Chairman Van Meter asked Director Mueller about the cross training and where are at this point. Director Mueller explained that we currently have 3 trainees and are down 4 dispatchers with also one out on FMLA and not sure when they will be able to come back, so right now it makes it difficult to do the cross training. Director Mueller advised that he has sat and spoke with each dispatcher and has found that the last ones that need to be cross trained are all mostly on fire and would be training to city. They all feel that they would not be able to learn the city side of it. With that being said, Director Mueller has reached out to the Fire Chiefs and Police Chiefs to look at getting everyone to talk the same way on the radios. Director Mueller did explain that he would like to come up with something to make them feel more comfortable and confident that they could learn the city side. Chairman Van Meter explained that at some point, if they can't get cross trained, then they would need to find other employment. Director Mueller said that he is hoping 2 of the 3 new trainees will be signed off at the end of the year and then if we hire 5 new trainees it would be a year or so after they are hired before we could start cross training again. Director Mueller also advised the board he is looking at getting some "Train the Trainer" training done for

some of the dispatchers who do enjoy being a trainer on the floor. We have also started a better rotation of the individuals who are cross trained to rotate to the side they are cross trained for to keep them fresh on that position. Chairman Powell asked if it would be too much to try and cross train the new hires, so when they get done with training then they are already cross trained. Attorney Reichert said that would be more of a case by case, some train faster than others and we have had some in the past get signed off from their initial training as a dispatcher before others. But it is case by case.

Mayor Langfelder made a motion to adjourn at 3:53 pm. Chairman Van Meter second. Motion carried. Passed by all.